

**TOWN OF EAST HAMPTON
WATER DEVELOPMENT TASK FORCE
THURSDAY, December 8, 2016
6:30 PM
WPCA MEETING ROOM
20 GILDERSLEEVE DRIVE**

AGENDA

1. Call to Order
2. Approval of Minutes: October 13, 2016
3. Public Comment
4. Discussion of Request for Proposal Results for a Phased Water System
5. WUCC draft comments, Water Supply Assessment report
6. Approve 2017 meeting calendar
7. Adjournment

Town of East Hampton
Water Pollution Control Authority
P.O. Box 218, 20 Gildersleeve Drive
East Hampton, Connecticut 06424-0218
Telephone (860) 267-2536, Fax (860) 267-9913

MEMO

Date: November 28, 2016
To: Sandra Wieleba, Town Clerk
Xc: Cathy Sirois
From: Tim Smith, Public Utilities Administrator
RE: Water Development Task Force - Meeting Schedule for 2017

The regularly scheduled meetings of the Water Development Task Force are to be held at 6:30 P.M on the second Thursday of each month, unless otherwise noted. All meetings will be held at the Colchester - East Hampton Wastewater Treatment Plant 20 Gildersleeve Drive, East Hampton, CT. The dates for 2017 are as follows:

January 12
February 9
March 9
April 13
May 11
June 8
July (no meeting)
August 10
September 14
October 12
November 9
December 14

Evaluation of Statements of Qualification

It is suggested that the weights and values assigned be on the same scale as those used for interviewing short-listed firms, which you will do later.

Highest number= most value / Rating Column: 1-5 points / Weight Column: 1-10 points, depending upon the importance to the project.

Owner:	Project:		
Project Description: Interconnection study			
Firm:			
Address:			
City	State:	Zip:	
Phone:	Contact		

Criteria:	Rating x	Weight=	Total
1. Firm's history and resource capability to perform required services.			
2. Evaluation of assigned personnel.			
3. Related experience (as appropriate): design services, studies, construction coordination, demolition, land surveys, etc.			
4. Qualifications of other members of the design team (subconsultants).			
5. Budget, cost controls experience and results.			
6. Familiarity with local area geography, construction practices and economy.			
7. Firm's perception of project requirements.			
8. Quality assurance/quality control.			
Grand total:			
			Reviewer: